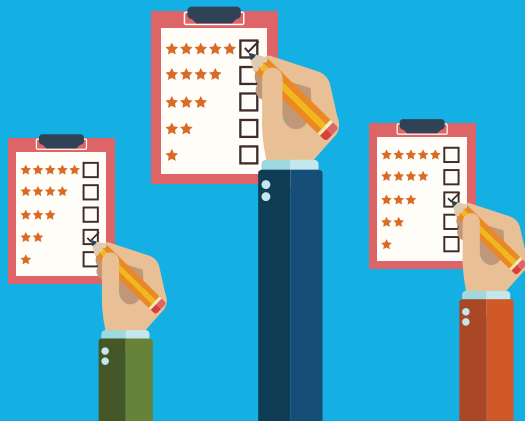




# PERFORMANCE EVALUATION MANAGEMENT



Performance reviews are important because they help the employer and employee become more familiar with areas that need improvement and those that are working well. Reviews can be one of the best tools for developing an employee's career.



*“My HR Storage now offers an integrated performance management tool with custom features.”*

Employers can use My HR Storage web based evaluation tool to create each employee's performance evaluation which can be reviewed and shared as necessary 24/7/365. Create your own rating system, set future evaluation reminders by employee without missing specific HR deadlines, and add general comments both employee and employer can review.

Another key feature is Managing Performance Action by employee, where important documentation with general comment sections can be tracked and stored. Employers can upload central documents to share with the employee on demand from any location.



y 4th of July - Thank you for choosing My HR Storage!

**Employee Setup** Latitude 42 Brewing Company

Employee: Mary Blige \*Employee cannot view data in this tab

General Emergency Education Payroll Benefits Development Workers Comp Performance Separation Notes

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**Performance Evaluation**

Date Evaluated:  Rating:  Next Evaluation Date:  Remind Me By Email:

Comments:

Performance Documents:  Browse...

Private Comments:

\* check files that you do not want visible to the employee

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**Performance Action**

Action Date:  Type Of Action:  Category Of Action:

Comments:

Action Documents:  Browse...

Private Comments:

\* check files that you do not want visible to the employee

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